



Southeast Delco School District
Request for Proposals
School Climate Support – Academy Park High School

Posted Date: 11/30/2022
Site Visit: 12/7/2022 9:00 AM
Questions due by: 12/9/2022 12:00 PM
Proposals Due: 12/19/2022 12:00 PM
Proposal Opening: 12/19/2022 2:00 PM

The Board of Directors of the Southeast Delco School District is requesting proposals from qualified organizations to provide School Climate Support for our secondary school location, Academy Park High School.

Specifically, the district is seeking proposals that fulfill the following school climate support needs:

Active Supervision of Student Activity – Provide monitoring support in hallways, verbal redirection to students, and communication to school administration during the academic day, during class changes, class time, admission, dismissal, and lunch blocks.

Student Restroom Monitoring – Provide visual supervision in the exterior vicinity of student restroom facilities. Communicate concerns and issues to school administration.

Admission Monitoring – Provide support during admission to ensure students enter the school building safely and orderly. Patrol the exterior of the campus and ensure students enter the building during determined times.

Dismissal Monitoring – Provide support during dismissal to ensure students exit the school facility and depart from the campus safely and orderly. Walk the campus and ensure students have departed after the academic day.

Hallway Monitoring – Provide support to ensure class changes occur in a safe and orderly fashion. Support and redirect students who are out of their assigned area. Provide support and communication with administration for students that are unauthorized in hallways.

Cafeteria Monitoring – Provide active monitoring and verbal redirection for students in our cafeteria. Communicate student issues, unauthorized access, and overall concerns to administration.

Proposals should include the following information:

- **Historical Description of Organization**
- **Number of proposed personnel**
- **Systems of monitoring staff**
- **Deployment plan including staffing, times of duty**
- **Job descriptions of all proposed staff**
- **Hierarchical staffing chart**
- **Staffing absence plan**
- **Uniform Guidelines (if any)**
- **Procedures for incidents**
- **Systems for monitoring compliance and furnishing of Pennsylvania Mandated Clearances to the district (PA Criminal, PA Child Abuse, FBI Fingerprinting)**
- **Implementation Timeline**
- **Community Outreach Plan**
- **Proof of Accident, Liability, and related Insurance**
 - *See attached minimum specifications*
- **Proposed Plan/Timeline of Implementation / Startup**
- **Proposal Cost**

A mandatory site visit and walkthrough will be held on Wednesday, December 7, 2022, 9:00 AM – 9:45 AM.

All questions must be directed to rfp@sedelco.org no later than Friday, December 9, 2022, at 12:00 PM.

Sealed proposals will be accepted until Monday, December 19, 12:00 PM.

Proposals will be reviewed Monday, December 19, 2:00 PM.

SOUTHEAST DELCO SCHOOL DISTRICT

Educational Service Center ▪ 1560 Delmar Drive ▪ Folcroft, PA 19032
(610) 522-4300 ▪ Fax (610) 461-4874



Attachment #1

Insurance

The SCS Provider shall take out and maintain during the life of this Agreement such Public Liability and Property Damage Insurance, as such protects them and any sub-contractor when performing work covered by this agreement, whether such operations be by himself or by anyone directly or indirectly employed by either of them. The minimum limit for such insurance shall be \$1,000,000 for damages to any one person and \$2,000,000 for damages for any one accident. The property damage minimum shall be \$1,000,000. Proof that such insurance can be obtained is required.

The SCS Provider must accept, insofar as the work herein provided is its concern, the provisions of the Worker's Compensation Act and any agreement thereto; before the performance of the contract with the School District is begun by the contractor, he shall submit proof that he has accepted said Act and any amendments thereto, and that he has insured his liability in accordance with the terms of said Act.

- **COMPREHENSIVE LIABILITY**
 - General Aggregate Limit
\$1,000,000
 - Products/Completed Operations
Aggregate Limit
\$1,000,000
 - Each Occurrence Limit
\$1,000,000
 - Fire Damage Limit
\$1,000,000
 - Medical Expense Limit (excluding students)
\$ 20,000

- Professional Liability With Sexual Abuse Coverage
\$1,000,000

- WORKER'S COMPENSATION

- Statutory Coverage
Employer's Liability Limit
\$100,000/500,000/100,000

A certificate providing evidence of such insurance shall be submitted to the school district, naming the Southeast Delco School District as an additional insured under all coverages maintained by SCS Provider in the amount set forth above.