

Clark-Wilkins Elementary School Registration Instructions

1. Go to link: <https://bit.ly/CWAmherstYAcademyRegistration>

Note: It is important to use this link so you register for the correct program.

2. Click "Clark-Wilkins Elementary School Y Academy 2021-2022"
3. Click "register" in blue on the top right side of the screen.
4. It will prompt you to create an account. Please save the credit card you wish to use for your after school payments at this time.
5. Select participant
6. Continue
7. Check box labelled "Clark Wilkins Elementary School Y Academy 2021-2022"
8. Make sure start date is correct
9. Under "Full day care" select 2, 3 or 5 days.

Note: This is not a full day care program, it is only after school, except vacation weeks and most holidays.

10. Select the days your child will participate each week. (All changes in scheduling should be sent via email to Ssutherland@nmymca.org the Monday before the week of care.
11. Choose billing cycle "weekly".
12. Check box "I agree to pay the selected amount according to card issuer".
13. Hit next
14. Read and sign waiver
15. "In your cart" you should see the after school program
16. Check "checkout"
17. Email ssutherland@nmymca.org to confirm your registration. Please include your child's first and last name, and the last 4 numbers of the credit card you have saved on file.