



Financial Services
One Park Center Court, Suite A
Manassas Park, VA 20111-2395
703-335-8850
703-361-4583 - Fax

NOTICE OF AWARD

CONTRACT TITLE: Outside Air Unit Replacement Cougar Elementary School (CES)

CONTRACT NUMBER: TBD

CONTRACT PERIOD: May 2021 – December 2021 (estimated)

RENEWALS: N/A

CONTRACTOR: Calvert Controls, Inc.
105 Adelina Road, Suite 201
Prince Frederick, MD 20678

Contact: Andrew Leginze
Phone: (301) 855-1986
E-mail: aleginze@calvertcontrols.com

COOPERATIVE TERMS: N/A

MPCS CONTACT(S): Amy Stoffregen
Phone: (703) 335-8850
E-mail: amy.stoffregen@mpark.net

ORDERING INSTRUCTIONS:

All purchase requests must be processed through KeyNet to generate a Purchase Order and encumber funds. Requests exceeding the small purchase threshold must be approved prior to ordering.