



**Financial Services**  
One Park Center Court, Suite A  
Manassas Park, VA 20111-2395  
703-335-8850  
703-361-4583 - Fax

## NOTICE OF AWARD

CONTRACT TITLE: Mid-Point Classification Study

CONTRACT PERIOD: April 2021 – June 30, 2021

RENEWALS: N/A

CONTRACTOR: Frank & Associates, Inc.  
1711 Peartree Lane  
Crofton, MD 21114

Contact: William Benner  
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COOPERATIVE TERMS: N/A

MPCS CONTACT(S): Amy Stoffregen  
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### ORDERING INSTRUCTIONS:

All purchase requests must be processed through KeyNet to generate a Purchase Order and encumber funds. Requests exceeding the small purchase threshold must be approved prior to ordering.