

ABSECON BOARD OF EDUCATION
Regular Board of Education Meeting
Tuesday, October 26, 2021 - 7:00 PM
Cafetorium

A. MEETING CALLED TO ORDER

B. FLAG SALUTE

C. SUNSHINE LAW - This meeting is being held in compliance with the Sunshine Law, in that a notice was posted with the City Clerk, and on the Bulletin Board in the City Hall, and the newspapers were notified. A mechanical device will be used to record these proceedings.

D. ROLL CALL

THE ABSECON BOARD OF EDUCATION USES A "CONSENT AGENDA" PROCEDURE.

E. MINUTES -

- a. MOTION TO APPROVE Minutes of Board Meeting held on September 28, 2021 as amended.
- b. MOTION TO APPROVE Executive Session Minutes as read, of the Board Meeting held on September 28, 2021

F. CORRESPONDENCE

G. PUBLIC COMMENTS ON AGENDA ITEMS ONLY

H. MONTHLY DEPARTMENT REPORTS

★ Superintendent Report

- Attales
- Marsh
- Special Services/Curriculum :
 - 2020-21 HIB Grades Self Assessment
 - ELA Reading Benchmarks
- Facilities Committee
- Technology
- Enrollment

★ Delegate to NJSBA

I. EDUCATIONAL POLICIES COMMITTEE:

1. Approve the NJQSAC Submission - The Absecon School District has assessed and calculated the weighted indicators in each of the five areas of the NJQSAC review process. NJQSAC regulations require the Board of Education to attest to the accuracy of and approve the submission of the review results to the Department of Education. Administration will submit the New Jersey Single Accountability Continuum District

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Performance Review and Declaration Page to the County Office by November 15, 2021, with a compilation of supporting documents to be submitted thereafter.

2. HIB Grades Self Assessment - Upon the recommendation of the Superintendent, the committee moves to approve the Marsh and Attales HIB Grades Self Assessment for the 2020-2021 school year.
3. HIB Reports -
 - a. HIB Reports: September/October 2021
HAM: 2 Reported 0 Confirmed
ECA: 1 Reported 0 Confirmed

J. PERSONNEL

4. Termination of Employment - The Board accepts and approves the recommendation of the Superintendent for the termination of employee #62487038, effective October 15, 2021.
5. Resignation - Upon the recommendation of the Superintendent, the committee moves to accept the resignation of Roseann Degnan, Bus Driver, effective September 30, 2021
6. New Hire -
 - a. Upon the recommendation of the Superintendent, the committee moves to approve Michelle Guadalupe as an Instructional Assistant at a rate of \$20,029 on Step 3 of the salary guide, for the remainder of the 2021-2022 school year.
[11-200-217-106]
Employment is provisional pending the employment history and background check.
 - b. Upon the recommendation of the Superintendent, the committee moves to approve Alan Theiss as a Full Time Maintenance/Custodian at a rate of \$34,201 on Step 1 of the salary guide, for the remainder of the 2021-2022 school year.
[11-000-262-100]
Employment is provisional pending the employment history and background check.
 - c. Upon the recommendation of the Superintendent, the committee moves to ratify Linda Meyer as a Long Term Instructional Assistant at a prorated rate of \$19,229 on Step 1 of the salary guide, from September 30, 2021 - November 30, 2021.
 - d. Upon the recommendation of the Superintendent, the committee moves to approve Emily Culmone as a Substitute Teacher at a rate of \$85 per day for the

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remainder of the 2021-2022 school year, pending certification.

Employment is provisional pending the employment history and background check.

- e. Upon the recommendation of the Superintendent, the committee moves to approve Kimberly Mastro as a Substitute Teacher at a rate of \$85 per day for the remainder of the 2021-2022 school year, pending certification.

Employment is provisional pending the employment history and background check.

- f. Upon the recommendation of the Superintendent, the committee moves to approve Lindsay McCabe as a Substitute Teacher at a rate of \$85 per day for the remainder of the 2021-2022 school year, pending certification.

Employment is provisional pending the employment history and background check.

- g. Upon the recommendation of the Superintendent, the committee moves to approve Sarah Kuperstein as a Substitute Teacher at a rate of \$85 per day for the remainder of the 2021-2022 school year, pending certification.

Employment is provisional pending the employment history and background check.

- h. Upon the recommendation of the Superintendent, the committee moves to ratify the following as Substitute Maintenance/Custodians at a rate of \$12 per hour for the 2021-2022 school year [11-000-262-100]:

Allen Horan

Geraldine Poblete

- i. Upon the recommendation of the Superintendent, the committee moves to approve the following as Stars Staff at \$17 per hour for the remainder of the 2021-2022 school year [61-NON-920-100] :

Michelle Guadalupe

Kimberly Mastro

Lindsey McCabe

Alyssa Egenolf

Sarah Kuperstein

Shelee McIlvaine

Employment is provisional pending the employment history and background check.

- j. Upon the recommendation of the Superintendent, the committee moves to approve the following as Stars Staff at \$20 per hour for the remainder of the 2021-2022 school year [61-NON-920-100]:

Julia Cucci

Carlie Buddy

Employment is provisional pending the employment history and background check.

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7. Administrative Leave - Be it Resolved, that, per the recommendation of the Superintendent, the Absecon Board of Education approve the placement of employee #23980790 on paid administrative leave, retroactive to October 5, 2021 through October 20, 2021, following investigation.

8. Technology Assistance - Upon the recommendation of the Superintendent, the committee moves to ratify Rebecca Fielding for technology assistance at \$20 per hour, not to exceed 5 hours per week for the 2021-2022 school year [11-000-222-177].

9. STARS Staff -

a. Upon the recommendation of the Superintendent, the committee moves to ratify the following staff as STARS Staff members at \$20 per hour for the 2021-2022 school year [61-NON-920-100]:

Kim Cappuccio	Bill Ewell	Tammy Sours
Elizabeth Ewart	Erica Mondragon	Jessica Newkirk
Mila Melton	Alaina Baner	

b. Upon the recommendation of the Superintendent, the committee moves to ratify the following staff as STARS Staff members at \$17 per hour for the 2021-2022 school year [61-NON-920-100]:

Dana Melly

10. STARS Enrichment - Upon the recommendation of the Superintendent, the committee moves to ratify the following staff for STARS Enrichment at \$40 per hour for the 2021-2022 school year [61-NON-920-100]:

John White	Jessica Newkirk	Robert Evans
Gina Sharpley		

11. Wage Increase - Upon the recommendation of the Superintendent, the committee moves to approve a wage increase for Linda Meyer, Lunch Chaperone, to \$15 per hour to begin October 27, 2021 for the remainder of the 2021-2022 school year. [60-NON-910-100]

12. Transportation Employees - Upon the recommendation of the Superintendent, the committee moves to ratify the annual salary for the following transportation employees for the 2021-2022 school year [11-000-270-16X]:

Name	Position	Salary
Amadis Terrero	Transportation Coordinator	\$46,200.00

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Cesarina DiVanna-Gonzalez	Assistant Transportation Coordinator/Bus Driver	\$36,500.00
Ana Avalos	Bus Driver	\$27,000.00
Veronica Gonzalez	Bus Driver	\$27,000.00
Jose Navarro	Bus Driver	\$27,000.00
Yonni Perdomo	Bus Driver	\$27,000.00
Encarnation Roldan	Bus Driver	\$27,000.00
Elvia Valdez	Bus Driver	\$27,540.00
Angel Vidro	Bus Driver	\$27,000.00
Thomas Vandergrift	Bus Driver	\$27,000.00

K. CURRICULUM

13. Virtual/Remote Instructional Plan - Upon the recommendation of the Superintendent, the committee moves to approve the revised 2021-2022 Guidance for Virtual or Remote Instruction Plan.

14. Phonics First Training - Upon the recommendation of the Superintendent, the committee moves to approve the following staff for Phonics First Level I training at \$40 per hour, not to exceed 32 hours each [11-000-223-104]:

Catherine McGowan

15. Quarterly Preschool Early Childhood Advisory Council - Upon the recommendation of the Superintendent, the committee moves to approve the following staff for the Quarterly Preschool Early Childhood Advisory Council for the 2021-2022 school year at \$40 per hour, as eligible: (February 8, 2022) [20-218-100-101]:

Mary Alvarado

16. Therapy Dog Handler Certification - Upon the recommendation of the Superintendent, the committee moves to approve the following staff for Therapy Dog Handler Certification Training through Pet Partners at \$40 per hour, not to exceed 4 hours [20-485-200-100]:

Jessica Carver
Katherine Irwin

Mary Alvarado
Alison Hess

Christina Vassalo
Brittany Okoszeko

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Shana Caputo	Catherine McGowan	Michele Miller
Julie Batten	Jessica Fey	Lisa Maletta
Elizabeth Ewart	Marybeth Cialini	Melissa VanEmbden
Samantha Stoll	Ashley Nottis	

17. ECA Title I Parent Event - Upon the recommendation of the Superintendent the committee moves to ratify the following staff for the ECA Title I Parent Event on October 14, 2021 at a rate of \$40 per hour, not to exceed 1.5 hours [20-231-200-110]:

Shelby Townsend	Amanda Witmer	Robert Evans
Caroline Bell	Joanne Martin	

18. After School Detention - Upon the recommendation of the Superintendent, the committee moves to approve the following staff as After School Detention Monitors at a rate of \$40 per hour for the remainder of the 2021-2022 school year: [11-401-100-110]

Gina Sharpley	Robert Broomhead
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19. ScIP Committee - Upon the recommendation of the Superintendent, the committee moves to approve ScIP Committees for the 2021-2022 school year:

HAM

Lindsay Reed	Jessica Schwartzer	Barbara Horner
Kelly Montgomery	Michele Miller	Doug Scholder
Meghan DeLucia	Rose Guerrero	Michele Grdic

ECA

Kevin Burns	Lindsay Reed	Barbara Horner
Kelly Montgomery	Michelle Flynn	Jenn Keeney
Currie Roberts		

20. Classroom Observation - Upon the recommendation of the Superintendent, the committee moves to approve Valerie Sahl, Atlantic Cape Community student, to complete a classroom observation with Ms.Okoszko beginning October 27, 2021.

21. edTPA Teacher Performance Assessment - Upon the recommendation of the Superintendent, the committee moves to approve Emma Seals, Stockton student, to complete her edTPA Teacher Performance Assessment with Ms. Lauriann Mason on October 27 - 28, 2021.

22. Safety and Security Handbook - Upon the recommendation of the Superintendent, the committee moves to approve the 2021-2022 Safety and Security Handbook.

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23. School Bus Emergency Evacuation Drill - Upon the recommendation of the Superintendent, the committee moves to approve following School Bus Emergency Evacuation Drills: (All Students received instruction on bus evacuation during the week of October 18-22, 2021)

Date	Time	School	Location	Route #	Supervisor
10/20/21	8:15am	HAM ECA	Parking lot behind cafeteria	ABSC-1	L. Reed K. Burns
10/20/21	8:20am	HAM ECA	Parking lot behind cafeteria	ABSC -2	L. Reed K. Burns
10/20/21	8:10am	HAM ECA	Parking lot behind cafeteria	ABSC-3	L. Reed K. Burns
10/20/21	8:05am	HAM ECA	Parking lot behind cafeteria	ABSC-4	L. Reed K. Burns
10/20/21	8:45am	HAM ECA	Parking lot behind cafeteria	ABSC-PK	L. Reed

24. Field Trip - Upon the recommendation of the Superintendent, the committee moves to approve the following field trips for the 2021-2022 school year:

GRADE	DATE	LOCATION	COST
STARS	October 27, 2021	R & J Farms, Egg Harbor City	\$6 per student, Busing
STARS	Every Wednesday November 10, 2021 - June 15, 2021	Brigantine Aquatic Center	\$150 (Per week), Busing

25. Out of District Workshops - Motion to approve the following Out of District Workshops:

DATE	NAME	LOCATION	EVENT	REGISTRATION
November	Catherine McGowan	Virtual	Phonics First Level 1	\$1,095

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December 13-14, 2021	Ana Heald	Newark, NJ	School-Based Occupational Therapist	\$769
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L. POLICY

26. NJSBA Policy Wellness Check - Upon the recommendation of the Superintendent, the committee moves to adopt and approve all Policies and Revisions reviewed by the NJSBA Policy Wellness Check.

FISCAL AFFAIRS COMMITTEE:

M. FINANCE

27. Comprehensive Maintenance Plan - N.J.A.C. 6:24-4.2 requires that each Board of Education, annually, approve a Comprehensive Maintenance Plan. This is a budgetary planning document required to be submitted to the County Office by November 15th, annually. The 2021/2022 Plan Budget agrees with the budget adopted by the Board of Education for accounts 11-000-261-XXX and the 2022/2023 plan is estimated with minimal increase, if any.
28. Health and Safety Evaluation of School Buildings Checklist - Marsh School - The committee moves to approve the Health and Safety Evaluation of the Marsh School Building Checklist for the 2021/2022 school year, dated October 22, 2021.
29. Health and Safety Evaluation of School Buildings Checklist - Attales School - The committee moves to approve the Health and Safety Evaluation of the Attales School Building Checklist for the 2021/2022 school year, dated October 22, 2021.
30. Contract for School Nursing Services -The committee moves to approve the contract with Professional Medical Staffing, LLC to provide nursing services/substitute nursing services/field trip nursing services for the period October 5 2021 through June 30, 2022 as follows:
- Registered Nurse: \$51.00/hour
LPN: \$45.00/hour
31. Tuition Contract - Garfield Park Academy - The committee moves to approve the tuition contract with Garfield Park Academy for student 11106096 for the 2021/2022 school year, commencing on September 14, 2021, at an annual tuition cost of \$57,070.97 (\$329.89/day).
32. 2021/2022 Tuition Contract for McKinney-Vento Student Received - The student is attending Absecon Public Schools. In compliance with the McKinney-Vento Act, the prior

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district of residence is responsible for the estimated tuition costs. Contracts are in the format prescribed by the State of New Jersey and are available in the Business Office for Board review. The committee moves to approve the 2021/2022 tuition contract for student 11108469, Grade-Preschool, with Voorhees Township Board of Education, \$62.62 per diem tuition, effective 09/01/2021-06/30/2022 (180 days, \$11,271.00)

33. 2021/2022 Tuition Contract for McKinney-Vento Student Received - The student is attending Absecon Public Schools. In compliance with the McKinney-Vento Act, the prior district of residence is responsible for the estimated tuition costs. Contracts are in the format prescribed by the State of New Jersey and are available in the Business Office for Board review. The committee moves to approve the 2021/2022 tuition contract for student 11108150, Grade 05, with Voorhees Township Board of Education, \$74.08 per diem tuition, effective 09/01/2021-06/30/2022 (180 days, \$13,335.00)
34. 2021/2022 Tuition Contract for McKinney-Vento Student Sent- The student is attending Greater Egg Harbor Regional High School District. In compliance with the McKinney-Vento Act, the prior district of residence is responsible for the estimated tuition costs. Contracts are in the format prescribed by the State of New Jersey and are available in the Business Office for Board review. The committee moves to approve the 2021/2022 tuition contract for student SID #3189383369, Grade 11, with Greater Egg Harbor Regional High School District, \$93.06 per diem tuition, effective 09/07/2021-06/30/2022 (180 days, \$16,750.00)
35. Transportation Agreement with Camden County Educational Services Commission - The committee moves to approve the FY22 joint transportation agreement with Absecon School District (joiner) and Camden County Educational Services Commission (host) to transport student 11106096 to and from Garfield Park Academy from their group home at a cost of \$11,345.40 with a 6% administrative fee.
36. Coronavirus Aid, Relief and Economic Security Act (CARES Act) Amendment - The committee moves to approve amendment of the Coronavirus Aid, Relief and Economic Security Act (CARES Act) for the project period 03/13/2020 - 09/30/2022. No fiscal change. Grant amount = \$232,945.
37. Change Order No.1 for Falasca Mechanical - The committee moves to approve a contract increase of \$0 for the Boiler and Chiller Replacement Project as per the attached. Spiezie Architectural Group and administration is recommending approval of this change order as attached based on additional work required not in the original scope of the project. The change order is attributable to the second low-water shut off for the boilers required by the boiler inspector. The amount of \$1,754.81 would be deducted from the \$10,000 allowance included in the original contract, leaving an allowance balance of \$8,271.12. The original contract sum remains the same, at \$317,600.

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38. Teacher Laptops - Motion to approve the purchase of (4) Lenovo Thinkbooks with CDW-G, Bid #ESCNJ 18/19-03, for Technology Supplies and Services for a total cost not to exceed \$3,187.68. The FCC's Emergency Connectivity Fund Program will cover \$400 per device.

N. OTHER BUSINESS:

39. TREASURER'S & SECRETARY'S REPORT - The committee moves to acknowledge the receipt of the Treasurer's and Secretary's Report for September, *which is in agreement*.

40. BOARD SECRETARY MONTHLY CERTIFICATION - The committee moves, that after review and pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Absecon Board of Education certifies that as September 30, 2021, after review of the Secretary's and Treasurer's Monthly Financial Reports (Revenue and Appropriation Sections), and upon consultation with the appropriate district officials that, to the best of our knowledge, no Major account or fund has been expended in violation of N.J.S.A. 18A:22-8.1-8.2, and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

41. TRANSFERS - The committee moves to ratify September transfers.

42. MONTHLY PURCHASE ORDERS/BILLS - The committee moves to approve the following:

Bills to be Approved for Payment	\$	913,363.81
Payroll (September) to be Ratified	\$	1,056,098.41

O. OLD BUSINESS

P. NEW BUSINESS

Q. PUBLIC COMMENTS

R. NEXT MEETING DATE - November 30, 2021

S. EXECUTIVE SESSION - Motion to adopt the following resolution: BE IT RESOLVED by the Absecon Board of Education that, pursuant to the Open Public Meetings Act (N.J.S.A. 10:4-1 et seq.) it shall enter into the Executive Session to discuss personnel, potential litigation, student matters, negotiations and other matters of attorney client privilege. The information discussed can be disclosed to the public only upon formal written request to the board secretary at the next work, special or regular meeting to determine if the time and circumstances would be appropriate to disclose the information discussed. At the conclusion

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of this session the Board of Education will reconvene the regular portion of the meeting and action may, or may not, be taken.

T. ADJOURNMENT