



LENOX PUBLIC SCHOOLS

Department of Student Services

Dr. Marc J. Gosselin Jr., Superintendent

Melissa Falkowski, Assistant Superintendent of Business and Operations

Kimberly M. Dion, Director of Student Services

STUDENTS IN PRIVATE SCHOOLS ENROLLED BY THEIR PARENTS

Child Find and Meaningful Consultation: Proportionate share procedures, including child find activities and meaningful consultation with private schools located within the geographic boundary of the district.

- Proportionate Share district consultant contacts and visits every private school in the district to provide information regarding Child Find, services for eligible students and professional development offerings. For purposes of this law, homeschool students are considered privately placed students. Ongoing consultation and support is available.
- Early on in the school year, Administrators from the private schools and homeschool parents are invited to attend a Meaningful Consultation meeting to review Child Find, services for eligible students and professional development offerings. School representatives sign in on an agenda, which is provided as Written Affirmation following consultation. These sign in sheets are provided to DESE.
- The consultation process is discussed with school representatives at the Meaningful Consultation Meeting. The district currently has two Proportionate Share consultants that communicate frequently with the schools and parents.
- Meaningful consultation meetings are also scheduled with parents of students who are homeschooled.
- School representatives sign in for the Meaningful Consultation meeting. Written affirmation is also obtained when the district's consultant meets with the individual private and parochial schools. Parents of homeschooled students sign in for the Meaningful Consultation meeting.
- Child Find and the referral process are reviewed at the Meaningful Consultation meetings with private schools and homeschooling parents. Information is also available on the Lenox Public Schools website under Special Education.

Evaluation of Homeschooled and Private School Students:

- When contacted by parent/guardian and/or school regarding student specific concerns, district staff provide parent/guardian or school staff with a form to complete to begin special education referral process: Parent Request for Special Education Evaluation
- Lenox Public Schools evaluates students that reside in Lenox and attend a private or parochial school within Lenox. Lenox Public Schools will also evaluate students that attend a private or parochial school in Lenox but reside outside of Lenox if requested by the parents.

Special Education and Related Services/Service Plans:

- Service Plans are written for private and parochial school students who are accessing services and/or provided with technology using Proportionate Share funds. Direct services are scheduled between the service providers and families/schools at a mutually agreed upon location and time.
- During ongoing consultation meetings with private school officials, any disputes would be resolved.