

New Jersey Department of Education

Title I School Parent & Family Engagement Policy

Jefferson School

A. Policy Involvement

Each school served under this part shall —

1. Convene an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under this part and to explain the requirements of this part, and the right of the parents to be involved;

- Parent meeting held on November 17, 2021

2. Offer a flexible number of meetings, such as meetings in the morning or evening, and may provide, with funds provided under this part, transportation, child care, or home visits, as such services relate to parent and family engagement;

-Parent meetings will be held in person at night; morning meeting available upon request

3. Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parent and family engagement policy;

-Parents are invited to Parent Night and workshops; Parent surveys and workshops allow parent input for program improvement/review; feedback will be collected at all meetings

4. Provide parents of participating children —

(A) Timely information about programs under this part;

(B) A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels students are expected to meet regarding the challenging State academic standards; and

(C) if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible.

-All information will be provided via School Messenger emails/flyers including program description ; information has been sent to all families of qualified students in a timely manner; student curriculum can be found on district website; PTA meetings, parent-teacher conferences, and surveys will help us plan relevant training and professional development opportunities for staff

5. If the Annual School Plan (schoolwide program plan) is not satisfactory to the parents of participating children, submit any parent comments on the Annual School Plan (ASP) when the school makes the plan available to the local educational agency.

N/A

B. Shared Responsibilities for High Student Academic Achievement-

As a component of the school-level parent and family engagement policy, each school shall jointly develop with parents for all children served under this part a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement.

- Jefferson School and its families will create the School-Parent compact which explains how all parties will work together to make sure all students reach grade level standards; compacts are reviewed annually

C. Building Capacity for Involvement-

To ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, each school and local educational agency assisted under this part —

1. Shall provide assistance to parents of children served by the school or local educational agency, as appropriate, in understanding such topics as the challenging State academic standards, State and local academic assessments, the requirements of this part, and how to monitor a child's progress and work with educators to improve the achievement of their children;
 - *Annual Title One Parent meeting ; Virtual Open House ; Leader in Me Family Connections Night*
2. Shall provide materials and training to help parents to work with their children to improve their children's achievement, such as literacy training and using technology, as appropriate, to foster parent and family engagement;
 - *Materials will be provided to families to help gather a deeper understanding of the curriculum, technology usage, online resources for academic areas*
3. Shall educate teachers, pupil services personnel, principals, other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school;
 - *All stakeholders will have a voice in the programs offered; suggestions are always welcome*
4. Shall, to the extent feasible and appropriate, coordinate and integrate parent involvement programs and activities with Head Start, the Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, and public preschool and other programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children;

N/A
5. Shall ensure that information related to school and parent programs, meetings, and other activities is sent to the parents of participating children in a format and, to the extent practicable, in a language the parents can understand;
 - *Parents can request material in various languages and documents will be translated*
6. May involve parents in the development of training for teachers, principals, and other educators to improve the effectiveness of such training;
 - a. Parent feedback via surveys and Parent Nights

7. May provide necessary literacy training from funds received under this part if the local educational agency has exhausted all other reasonably available sources of funding for such training;
 - a. Literacy training available upon request
8. May pay reasonable and necessary expenses associated with local parent and family engagement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions;
 - a. Accommodations will be made for all families to attend
9. May train parents to enhance the involvement of other parents;
 - a. Additional parent workshops can be scheduled if there is interest
10. May arrange school meetings at a variety of times, or conduct in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend such conferences at school, in order to maximize parent and family engagement and participation;
 - a. Accommodations can be made if necessary
11. May adopt and implement model approaches to improving parent and family engagement;
 - a. Leader in Me family engagement activities are provided as part of SEL
12. May establish a district wide parent advisory council to provide advice on all matters related to parent and family engagement in programs supported under this section;
 - a. District level committees including District Advisory Council and SCIP
13. May develop appropriate roles for community-based organizations and businesses in parent and family engagement activities; and
14. Shall provide such other reasonable support for parent and family engagement activities under this section as parents may request.

D. Accessibility –

In carrying out the parent and family engagement requirements of this part, districts and schools, to the extent practicable, shall provide full opportunities for the participation of parents of children with limited English proficiency, parents of children with disabilities, and parents of migratory children, including providing information and school reports required in a format and, to the extent practicable, in a language such parents can understand.

- Students and families that are participating in Title 1, Part A program are encouraged to participate in the opportunities discussed in this plan. Jefferson School will provide opportunities for all students regardless of gender, race, special needs, or migrant status. Information will be provided at PTA meetings, on our school website, emails, flyers, School Messenger, and phone calls.

E. Adoption

This School- Parental and family engagement Policy has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs, as evidenced by **Dr. Scott Taylor**. This policy was adopted by the Township of Union Schools on **12/15/2021** and will be in effect for the period of one year. The school district will distribute this policy to all parents of participating Title I, Part A children on or before **December 16th, 2021**

(Signature of Authorized Official)