

**PAWN Special Education  
P.O. Box 193  
Park Rapids, MN 56470  
(218) 237-6540**

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Eva Pohl – Director of Special Education  
Eric Pingrey – Walker-Hackensack-Akeley Superintendent  
Gregg Parks – Nevis Superintendent  
Lance Bagstad – Park Rapids Superintendent  
Chris Schulz - Pine Point Superintendent

PAWN Executive Council  
Nancy Freeman – District #113  
Jeannette Dudley – District #308  
Sherry Safratowich – District #309

**Special Education Advisory Council (SEAC) Minutes  
Nevis Media Center  
October 9, 2018**

1. Introductions of Members
2. MN Statute 125A.24 Parent Advisory Council
  - a. Statute Reviewed as basis for the SEAC
  - b. Explanation of SEAC purpose to ensure parental input as the PAWN member districts strive to provide quality special education services to students ages birth through 21 while adhering to the PAWN Special Education mission Statement
3. Total Special Education System (TSES) district websites
  - a. Nevis website
    - i. Leslie Sagan demonstrated the TSES on Nevis' website and highlighted the table of contents.
    - ii. Eva Pohl highlighted Child Find on page 2.
    - iii. Discussed Child Find processes at different age levels including B-2, 3-5 and K-12.
  - b. Walker-Hackensack-Akeley's website
    - i. Leslie demonstrated how to access Walker-Hackensack-Akeley's TSES.
    - ii. Eva also highlighted the Special Education Restrictive Procedures, TSES, and WHA Fiscal Compliance and Procedure Manual.
  - c. Park Rapids website
    - i. Leslie demonstrated how to access Park Rapids' TSES
    - ii. Eva also highlighted Infinitec resource that is accessible to parents and staff.
  - d. Pine Point's website
    - i. Leslie demonstrated how to access Pine Point's TSES
  - e. Parent input
    - i. One parent shared that it would be better to have the TSES more accessible to parents versus having to search for it on school websites.
    - ii. Eva explained that there had been consideration of having a PAWN Special Education website. At this time the TSES will be located on each district's website.
4. Proposed TSES SEAC Language
  - a. Eva discussed that the PAWN board voted for a group SEAC versus individual districts each holding a SEAC
  - b. A motion was made by Patrick Deegan to accept the proposed TSES SEAC Language with the change in wording from "the second Tuesday in October" to "in the month of October." Rita Southerton seconded this motion. Motion passed.
5. Proposed Operating Procedures for SEAC
  - a. A motion was made by Patrick Deegan to accept the proposed operating procedures for SEAC with the change wording on item "D." from "the second Tuesday in October" to "in the month of October." Janna Kietzman seconded this motion. Motion passed.
6. Next meeting is tentatively scheduled 10/8/19
7. Dismissal - Patrick Deegan made a motion to adjourn and Leslie Sagan seconded the motion. Motion passed.